

THE MEETING PLACE

@HQ

TAKE YOUR MEETINGS TO THE NEXT LEVEL @ HQ

The Meeting Place @ HQ offers a professional environment with the layout designed to facilitate conferences, mediation, arbitration, presentations and training workshops.



ROOMS AVAILABLE

The Meeting Place @ HQ comprises of three well-appointed meeting rooms, a boardroom and a breakout area.

The seating capacity in the meeting rooms are:

- Acacia and Banksia Rooms 4 people.
- Waratah Room 4-6 people.
- Girraween (the boardroom) 10-12 people.



ADDITIONAL SERVICES

- Conference phone and TV with video conferencing equipment (boardroom only).
- WIFI.
- Print, copy and scan onsite.
- Whiteboards and markers in all rooms.
- A casual break out space with a refreshment bar offering complimentary coffee and tea making facilities and biscuits
- Catering to room by prior arrangement
- Allocated parking for Mediator/Arbitrator.
- Limited onsite parking spaces available on a first in basis. Free offsite parking in surrounding streets.



Cost

Meeting Place Package (exclusive use)

- \$400+GST full day.
- \$300+GST 1/2 day.

Price is based on business hours, refer Terms of Use for full details, available on our website.

Looking to hire just the Boardroom? Contact us today to discuss availability and cost.



WHY CHOOSE US?

- A professional suite of meeting rooms conducive to reaching resolution and positive dialogue.
- Access to amenities and refreshments that will support a full day of negotiations, discussion or training.
- Easy booking, payment and cancellation terms, refer Terms of Use for full details, available on our website.
- Booking flexibility, we can tailor to your specific requirements.